**Tracking Progress and Learning from your EDI Initiatives**

Evaluation Template

If your plan includes multiple initiatives, fill in this template separately for each initiative.

Purpose: Why are we undertaking this initiative?

Desired Change: What will be different when our initiative has been successful?

Signals of Change:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | What signals, or components of the larger change, do we expect to see? | What information will we collect? | How will it be collected? | Who will collect it? | When will we collect it? |
| Signal #1 |  |  |  |  |  |
| Signal #2 |  |  |  |  |  |
| Signal #3 |  |  |  |  |  |

Analysis: How will we analyze and make sense of this information?

Communication: How will we document and share what we have learned, and with whom?

Applying our learning: How will we use what we have learned to inform future decisions?